

Are you passionate about the support CLAPA gives to adults born with a cleft?  
CLAPA is inviting you to become a member of the Adult Focus Group (AFG)

## Key Tasks include:

- Help plan the annual Adult's Conference
- Support with the creation of the adult services, include an engaging range of online events
- Attend events to support and promote CLAPA
- Collaborate with external organisations and CLAPA focus groups when required
- Support in developing and delivering a strategy/delivery plan for current and future adult services
- Provide feedback about adult services content such as website and events

## We're looking for someone who is:

IT literate able to use e-mail and Zoom  
Friendly, reliable and adaptable  
Able to maintain confidentiality  
Able to recognise boundaries and how and when to seek support  
Able to respond to emails in a timely manner (within a week)

## We can offer you:

A unique and rewarding role  
Experience for your CV  
An opportunity to share your views

## Time commitment:

Once a month on a weekday evening via Zoom for 1-2 hours

There will be communication via email between meetings

Members will usually hold office for a term of 3 years  
A maximum of 2 terms can be served

